

27 JAN 1984

Official Record Copy,
Office of Personnel

OP MEMORANDUM NO. 20-31-59

18 January 1984

OFFICE OF PERSONNEL MEMORANDUM

SUBJECT: Overseas Pay Schedules

REFERENCES: OPM 20-31-56, 23 February 1983
[] 29 March 1983

STAT

1. The Office of Personnel and Office of Finance have experienced unacceptable delays in the processing of pay adjustment personnel actions for overseas pay. The problem often is related to insufficient lead time needed for processing these pay adjustments. This frequently occurs when field arrival or departure cables are delayed for any reason or when components do not act immediately upon receipt of the message. Failure to complete processing within the prescribed time period results in additional processing procedures and unavoidable temporary over- or under-payments to employees.

2. To resolve this problem it will be necessary to alter the system presently used to commence or discontinue overseas pay. Eligible employees who arrive overseas PCS on or after 5 February 1984 will receive overseas pay starting at the beginning of the second pay period following arrival and will have it discontinued at the beginning of the second pay period following PCS departure for a Headquarters or U.S. Field assignment. Employees presently receiving the Interim Overseas Differential and eligible employees arriving PCS overseas prior to 5 February 1984 will have their overseas pay discontinued at the beginning of the first pay period following departure to coincide with the practice in effect at the time of their arrival.

3. Components are reminded that, while this new procedure should greatly reduce the problem, it will not be effective unless administrative and personnel officers ensure that personnel actions affecting overseas pay are forwarded for processing immediately following receipt of arrival and departure messages. Field stations also are being reminded of their responsibility for notifying Headquarters of arrivals and departures on a timely basis.

ADMINISTRATIVE - INTERNAL USE ONLY

OPM NO. 20-31-59

4. Employees responsible for preparation of personnel actions also must exercise care in selecting the correct date for discontinuation of overseas pay to coincide with the system under which it was established. As an aid in making determinations, pay adjustment actions for employees arriving overseas on or after 5 February 1984 should have "second pay period" typed in the Remarks section of the Form 1152.



Robert W. Magee
Director of Personnel

OPM 2-84

STAT